

# Confidential Criminal Record Explanation



OSSTF needs complete information in order to decide how best to help a member who has received a positive “hit” on the CPIC criminal record check or annual offense declaration. Please complete this form and send it to Karl Dean at Provincial Office. Complete one form for each criminal conviction in your record. All information will be kept strictly confidential.

Name, District, Work Location and Telephone Numbers (home and work)
Conviction and Date
Brief History of Events Leading Up to This Conviction
Brief History of Rehabilitation or Follow-Up
Names of Character References or Letters of Reference already received
Reasons Why Students Are Not At Risk Despite this Criminal Record

**Return to:**  
O.S.S.T.F.  
60 Mobile Drive  
Toronto, ON M4A 2P3  
**Attn.: Karl Dean**