

September 21, 2011



DISTRICT COUNCIL

MINUTES

Present:	Barb Young	District President
	Stephen Lynch	1 st Vice President
	Terry Stitch	2 nd Vice President
	James Grant	Treasurer / CPAC Officer
	Steve Spring	Provincial Councillor
	Jessie Coccimiglio	2nd Executive Officer / SCSS
	Hugh Garrett	Federation Officer
	Ken Coran	Provincial Executive Liaison
	Karl Dean	Provincial Secretariat Liaison
	Craig Bowie	Chair
	Tim Allen	AMSS
	Cal DeNure	BDHS
	Dave Page	CKSS / Health and Safety Officer
	Jayson Campeau	JMSS
Christina Jackson	JMSS Guest	
Karen Logan	LKCS	
Meighen McGregor	NCIVS	
Elsa Natvik	RDHS	
Steve Stephenson	TDHS	
Josh MacDougall	SCITS	
Dave Edwards	WDSS / Human Rights Officer	
Amy Brand	Educational Services Officer	
Carolyn Trigatti	Recording Secretary	
Regrets:	Greg Sheeler	1st Executive Officer / NLSS
	Al Duffy	Occasional Teachers
	Paul Sokol	LCCVI

- 1.0 Welcome and Call to Order at 4:30 pm by Craig Bowie, Chair.
- 2.0 Reading of the Pledge by Hugh Garrett.
- 3.0 James Grant was appointed as the Anti Harassment Officer for the meeting. The Anti Harassment Policy was read.
- 4.0 10.1 Anti-Harassment Officer Training was added to the agenda. The agenda was approved as amended.
- 5.0 The previous Minutes (June 1, 2011) were approved as printed.

6.0 Business Arising from Previous Minutes

6.1 8.12.6 – Staff Development Days

The District Office received a final report on Staff Development Days. There were approximately nine days remaining. Each school will receive ten days this year and the three schools that used the most days, will each receive an additional three days.

7.0 Correspondence – none.

8.0 Business:

- 8.1 Mover: Dave Edwards
Secunder: Cal DeNure

BIRT the 2011/12 meetings of District Council be considered formal with respect to Rule 2.16 in the Provincial Handbook.

Motion Carried.

8.2 Branch Rebates/Levy/Executive

Branch Presidents were asked to submit Branch Executives as soon as possible. Branch Budgets are due to the District Office by October 1. Branch Levy motions are also due by October 1 and the \$30 levy will be deducted from the November 15th pay.

8.3 Retirement Workshops

Posters were provided. Branch Presidents were asked to post.

8.4 Teacher Learning and Leadership Program (TLLP) Information Document

Written information was provided to Branch Presidents.

8.5 Wellness Symposia

Region 3's Symposia will be held in London on Friday, December 9. This year's theme is "Tools for Wellness: Managing the Stress in Our Lives". Registration details will be posted on the Provincial website (www.osstf.on.ca) six weeks prior to the Symposia. Members apply online.

8.6 Safe School Reporting

This item was covered in the Branch Presidents' Training, as well as in the President's Memo. Council was reminded to fill out Report Form #1 by the end of the school day and keep the Receipts forever.

8.7 CBC Survey

The Collective Bargaining Committee will be meeting after the Provincial election and will be preparing a negotiations survey. The Collective Agreement expires August 31, 2012. CBC will survey the membership this Fall.

A question was asked regarding when the Table Team will be selected. It will probably not be selected at the October meeting, but CBC members will be asked to submit their names if they are interested and a vote will take place at a later date.

8.8 Labour Council Awards

Written information regarding the Sarnia & District Labour Council's Links to Life Awards was provided. If anyone would like to nominate a member or a student, nomination forms were provided. October 1st is the deadline for nominations.

8.9 Student Achievement Awards (In Honour of Marion Drysdale)

This year's theme is "The Right to Speak, The Responsibility to Listen". Packages should already be in each school. Each school was asked to submit one entry per category. The prize for the Provincial Award has been increased to \$1,000. District winners receive \$50; Regional winners receive \$75 and Provincial winners also receive \$100 from the District.

8.10 Annual Learning Plan

Posters were provided for Branch Presidents. There is also a link on our website (www.osstfd10.ca) to another website that is a resource for teachers preparing their Annual Learning Plan.

9.0 Reports:

9.1 Provincial

A written report was provided.

9.2 President

A written report was provided.

9.3 Treasurer

A written report was provided.

9.4 Federation Officer

A written report was provided. Class sizes will be addressed as soon as possible.

9.5 Health & Safety

A written report was provided.

The Science and Tech Departments have an Administrative Policy which is to be reviewed by the Curriculum Leaders at the beginning of each semester. Council was asked to ensure that this has been done. The Ministry of Labour has the power to demand to see this Policy and issue tickets and fines if necessary.

The District Office will follow up with Senior Administration that time is being given to the members to complete the e-learning modules. Members were instructed to complete the e-learning modules during school time.

9.6 Provincial Councillor

A written report was provided.

9.7 Occasionals – no report.

9.8 Educational Services

There is a survey other Districts have used to survey the members on what types of Professional Development they are interested. The Committee will attempt to conduct this survey online.

Branches were asked to submit their Educational Services representative names to the Office as soon as possible. We will attempt to hold three Educational Services Committee meetings this year. The purpose of these meetings will be to brainstorm and get different ideas on running a PD Workshop. Various issues surrounding this will be reviewed at the meetings.

Amy Brand will be attending the Provincial Educational Services Conference in October. The District will look into how many representatives we are able to send from our District.

9.9 CPAC

A written report was provided.

9.10 Human Rights

An electronic report will be prepared and sent to the Branch Presidents and Human Rights Representatives through the District Office. It will also be posted on the District website. Feedback from the newsletter would be appreciated.

9.11 Status of Women – no report.

9.12 School Reports

- 9.12.1 NCIVS – Question regarding three .33 Long Term Occasional postings. Why was this not posted as full-time? It could have to do with the qualifications required for each position; however, Barb will look into it.

Two other positions (.33 SAL and a 1.0 Long Term Occasional job) not posted. The SAL will be posted. It was not posted in error. Barb to follow up with the LTO position.

There are Supervision concerns at NCIVS. These issues are being reviewed at the District Office and will be addressed at a meeting to be held with Board Administration. If Branch Presidents have specific concerns, they should forward the concerns to the District Office as soon as possible.

- 9.12.2 JMSS – Question regarding on-calls. On-calls are allowed, up to five if notified the day before and on-calls count towards supervision minutes.

A concern regarding the number of Long-Term Occasional positions, many of which are known to be beyond and just keep getting re-posted as LTOs. This issue has been addressed. Long-Term Occasion positions will turn into contract lines.

Concern raised regarding the District Review process and that this could affect Teacher Performance Appraisals. The District and Provincial Offices have been given assurances that the District Review process will in no way affect a Teacher Performance Appraisal. Barb Young suggested that Principals should ask for volunteers for the District Review classroom visits.

- 9.12.3 SCSS – Supervision schedule concerns were raised.

- 9.12.4 SCITS – question regarding the new food policy. Can teachers give out prizes (i.e. chocolate bars)? Board Policy should address this issue.

School boundary concern – students can request courtesy seats for transportation to a school outside their home area boundary.

- 9.12.5 WDSS – A new Anti-Harassment Officer has been appointed at the school and will require training.

10.0 Other

- 10.1 Health and Safety – Violence in the Workplace legislation requires a Risk Assessment be done at each school, at the beginning of each school year. Staff should be involved with this Risk Assessment.

- 11.0 The meeting adjourned at 6:00 pm.