

November 4, 2009



# DISTRICT COUNCIL

## HEALTH & SAFETY REPORT

### 1. Monthly Inspection Reports

Copies of the monthly inspection report forms (green) should continue to be sent, as soon as possible, to the District 10 Office. Mike Dodman (CUPE) and I will be reviewing these inspection forms at the monthly worker meetings. Please make sure that perpetual repeat items and any other major concerns are highlighted. Please ensure that both sides of the inspection forms are completed and signed off prior to sending them in. Representatives can, of course, also continue to forward electronic versions to the District Office ([office@osstfd10.ca](mailto:office@osstfd10.ca)).

The new electronic reporting system will, hopefully, be rolled out at the Site Representative Training session in February 2010.

### 2. Health and Safety Policies and Procedures

The Lambton Kent District School Board has demonstrated that Health and Safety in its facilities is a very important consideration. Health and Safety Policies and Procedures are in place in many departmental areas. The next ones to be unveiled will be for Family Studies and Art/Drama.

### 3. H1N1 Pandemic Preparedness

Guidelines for the Prevention and Management of Pandemic (H1N1) 2009 in Elementary and Secondary Schools prepared by the Ministry of Health and Long-Term Care were sent to all Branch Presidents on 28-10-09. These should be made available to all members.

All schools should have an adequate supply of sanitizer for classrooms where soap and water is not available. Paper tissues should also be available for all rooms.

### 4. Annual Training for Site Representatives

A reminder that the Health and Safety Certification: Part 1 - (workplace specific) is to take place later this month 24th to 26th November 2009. See PD Place - Workshop ID 5448 for more details.

The Training Workshop for OSSTF, CUPE and Administrative Site Representatives has been rescheduled, as per Principals request, for February 2010 – location / actual date and format to be announced later.

**5. Health and Safety Audits / Visits to Schools**

Both myself and Mike Dodman (CUPE) can be made available for any monthly site inspection, should any Health and Safety Representatives feel that our presence would provide assistance.

The Policy is that five schools within the Lambton Kent District School Board will have their Health and Safety Inspections audited annually. It was decided at the Joint Health and Safety Committee that the two secondary schools to be audited this year will be Alexander Mackenzie Secondary School and John McGregor Secondary School. Schools will be contacted when these audits are to be done.

**6. Working Alone**

A recommendation is to be put forward from the Joint Health and Safety Committee for the Lambton Kent District School Board to develop an Administrative Procedure for all staff who may find themselves working alone in a facility outside of normal business hours.

**7. Designated Substances in Chemical Storage Areas**

Steps have been initiated to have an assessment done in all schools on the safe use, storage etc. of Lead, Mercury and Silica based substances.

**8. Health and Safety e-Learning**

Web based tutorials are being developed to allow staff to be trained with respect to Mould, Ladder use, Slips/Trips and Falls, etc. These are specific to our kind of workplace and hopefully will remove the need to watch those infernal condescending videos at staff meetings!

***Dave Page***  
***Health and Safety Officer***